Trustee Role Description and Person Specification

As a Trustee of UNICEF UK, you will help ensure the organisation remains effective, sustainable and focused on its mission to protect and support children around the world. Our Trustees bring a range of professional experiences and perspectives, contributing their expertise while working collectively in the best interests of the charity. Trustees provide oversight, insight and constructive challenge, partnering with the Executive Team and colleagues to support sound decision-making and help UNICEF UK maximise its impact for children.

At UNICEF UK, our values underpin everything we do. We put children first, seek solutions, act with compassion, and foster a culture of trust, respect, inclusion and collaboration. We are looking for individuals who share these values and are motivated by the opportunity to make a meaningful difference for children in the UK and around the world.

Within this context, we are seeking a trustee who can bring a technology perspective on strategy, innovation and organisational transformation. Rather than a purely technical expert, we are looking for an individual who has helped organisations respond to technological change, harness new opportunities and navigate complexity at a senior level. They will bring insight into areas such as digital transformation, data, AI, innovation or supporter engagement, together with the judgement to help the Board consider long-term opportunities, risks and implications for UNICEF UK. Above all, we are seeking an individual who can apply their expertise in support of our wider mission, strategy and governance responsibilities.

TRUSTEE RESPONSIBILITIES:

- Ensure that UNICEF UK operates in accordance with its charitable objectives, governing documents, charity law, company law and all other relevant regulatory requirements.
- Safeguard UNICEF UK's mission, values, reputation, sustainability and long-term effectiveness.
- Contribute to the development of strategy and oversee its delivery, providing appropriate support, scrutiny and constructive challenge.
- As part of the Board, oversee the financial health, risk management and governance of the organisation.
- Exercise independent judgement while making decisions collectively in the best interests of UNICEF UK and the children it serves.
- Work collaboratively with the Executive Team and colleagues, drawing on personal skills, experience and insight to support effective decision-making.

- Attend and actively contribute to Board meetings, committees and other Trustee activities as required.
- Uphold UNICEF UK's commitment to impartiality and political neutrality.
- Act as an ambassador for UNICEF UK and support the organisation in advancing its mission and impact.

PERSON SPECIFICATION

We are looking for candidates who can demonstrate:

- A strong commitment to UNICEF UK's vision, mission and values.
- Experience of, or familiarity with, digital, data, artificial intelligence, innovation or technology-led transformation, and the ability to consider their implications from a strategic and governance perspective.
- The ability to contribute effectively as part of a diverse Board, while bringing independent thinking, sound judgement and constructive challenge.
- Strategic awareness and the ability to consider issues from an organisational and long-term perspective.
- A collaborative approach, with the ability to build effective relationships with fellow Trustees, the Executive Team and colleagues.
- A willingness to contribute knowledge, experience and insight while recognising the distinction between governance and executive management.
- Good listening, communication and influencing skills.
- An understanding of, or willingness to develop an understanding of, the context in which UNICEF UK operates and the responsibilities of charity trustees.

TERMS OF APPOINTMENT

As a Trustee of UNICEF UK, you will be expected to make an active contribution to the work of the Board and the wider governance of the organisation. Trustees are expected to attend and participate fully in all Board meetings wherever possible. The Board normally meets five times each year, including one full-day Board Away Day, with meetings usually held during office hours. We strongly encourage Trustees to attend Board meetings in person at UNICEF UK's London Stratford office, recognising the value of building relationships and facilitating Board discussion, although hybrid attendance is available in exception circumstances.

Trustees are also expected to serve on at least one Board Committee, which typically meets three times a year, together with any additional meetings that may be required from time to time. Trustees may also be invited to participate in ad hoc working groups established by the Board. We are looking for Trustees who are based in the UK, who can attend board meetings in-person.

In addition to meeting attendance, Trustees should allow time for preparing for meetings, reading Board and Committee papers, participating in discussions outside formal meetings, and considering matters requiring approval between meetings. Overall, Trustees should

expect to commit approximately 15-20 days per year, depending on Committee membership and involvement in specific projects or Board activities.

The appointment is for an initial term of three years, which may be renewed for one further term of three years, subject to continued eligibility and the needs of the organisation. The position is voluntary and unremunerated. Reasonable expenses will be reimbursed in accordance with UNICEF UK's expenses policy.