Role Profile and Person Specification Treasurer

Purpose

To lead financial oversight, ensuring Gilgal remains financially resilient, accountable, and able to deliver its mission.

Key Responsibilities

- Lead the Board's duty to ensure proper stewardship of Gilgal's finances.
- Support the development of a robust financial strategy, budgeting, cashflow, and reserves policy.
- Ensure financial information is accurate, timely, and accessible for trustees.
- Provide guidance on the presentation of management accounts, forecasts, and annual financial statements to the Board in clear language.
- Support the CEO and finance staff in developing effective financial systems and controls.
- Chair or support any finance or audit sub-groups as needed by the Charity.
- Work with fellow trustees to ensure decisions are informed by financial implications and risks.
- Provide Board-level financial scrutiny of significant funding proposals, contracts and income-diversification plans.
- Support external relationships with auditors, funders, and major donors when appropriate.
- Ensure compliance with SORP, Charity Commission, and Companies House requirements for financial reporting.

Skills & Knowledge

- Financial management or accountancy expertise (charity finance desirable).
- Ability to interpret financial information and present it clearly for non-finance trustees.
- Strategic financial planning and risk awareness.
- Knowledge of fundraising, income diversification, and full-cost recovery models.
- Familiarity with SORP and charity financial reporting requirements.
- Integrity, transparency, and attention to detail.

Indicative Time Commitment

Approximately one day per month on average, with additional time around year-end, budget-setting and audits or examinations.

Person Specification

We welcome applications from experienced Board members and those considering their first trustee role. Previous trustee experience is not essential. Competence, judgement and current expertise are more important than seniority alone.

Essential

- Qualified accountant (ACA, ACCA, CIMA or equivalent) or senior finance professional with strategic financial oversight experience.
- Experience interpreting financial statements, budgets and forecasts.
- Ability to assess financial risk and sustainability at Board level.
- Confidence in providing independent financial scrutiny and advice.
- Understanding of financial controls and governance in an organisational setting.
- Commitment to Gilgal's purpose, women's rights and women-led ethos.

Desirable

- Experience of charity accounting and SORP requirements.
- Experience serving on a Board or finance committee.
- Experience supporting organisations through growth, transition or income diversification.

Personal Qualities

- Analytical, balanced and pragmatic.
- Able to explain financial information clearly to non-financial trustees.
- Independent in judgement while working collaboratively.
- Committed to sustainable stewardship of resources.