

CORPORATION AND COMMITTEE MEETINGS 2023-24



	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July
Corporation		25/10/23 5.15 pm Clerk's Annual Report; Annual Safeguarding Report, Governor Appraisal, Training and Skills, Interim budget. Achievement update (if available)		14/12/23 – 5.00 pm Audit Committee's Annual Report, Risk Man Annual Report, Financial Statements Management Letter, Year-End Accounts. College SAR, Internal audit annual report, E&D Report RSM to confirm financial statements audit			21/3/24 5.00 pm Update on strategic planning issues	26 and 27/4/24 Governor-manager event, Gradbach			16/7/24 5.00 pm Election of Vice Chair, Three Year Financial Forecast, External Audit Plan, Internal Audit Plan, Tuition fees policy Financial support policy Calendar of meetings
Finance & General Purposes				5/12/23 6.00 pm Draft Year End Accounts, Risk Management Annual Report			14/3/24 6.00 pm Monitoring of Health & Safety Policy, HR Report Annual accident analysis				10/7/24 6.30 pm Election of Vice Chair, 3 Year Forecast, Terms of Reference, Tuition Fees policy Financial Support policy
Audit				1/12/23 8.00 am Draft Management Letter, Year End Accounts, Audit Cttee Annual Report, Review of breaches in Standing Orders, Internal Audit Letter of Engagement, Risk Management Annual Report, Internal audit annual report, Visit 1 internal audit reviews			12/3/24 8.00 am Visit 2 internal audit reviews, External assurance of subcontracting controls, Risk Management, Audit plan progress report				12/7/24 8.00 am Election of Vice Chair, Visit 3 internal audit reviews, Internal Audit Plan, External audit plan, Terms of Reference

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July
Education & Standards		25/10/23 3.30 pm Results meeting		7/12/23 (NULC) 4.30 pm Enrolments, Detailed consideration of College SAR and data for previous academic year, Confirmation of KPI targets			11/3/24 (Stafford) 4.30 pm Destinations summary for previous academic year. Curriculum plan for next academic year				8/7/24 (NULC) 4.30 pm Election of Vice Chair Recruitment, Strategic KPIs
Remuneration											10/7/24 6.00 pm Election of Vice Chair Consideration of Pay and Conditions of Senior Post-holders & Clerk
Search	TBA end Aug/early Sept										16/7/24 4.00 pm Election of Vice Chair, Vacancies
Gradbach Board Axia Board				5/12/23 4.00 and 5.00 Update on performance, financial accounts, general trading			14/3/24 4.00 and 5.00 Update on performance, management accounts, general trading				10/7/24 4.00 and 5.00 Update on performance, management accounts, general trading