



ROLE AND RESPONSIBILITIES

TRUSTEE

Main responsibilities of a Trustee of Orchard Hill College and Orchard Hill College Academy Trust referred to as 'Orchard Hill College & Academy Trust' through a collaborative governance arrangement.

At all levels, Orchard Hill College & Academy Trust (OHC&AT) governance offers support and challenge to leaders and managers within the organisation. The Board of Trustees has overall responsibility for the strategic direction of OHC&AT and operates according to the terms laid out in the Articles of Association.

Together our Trustees are accountable for ensuring OHC&AT's:

- strategic leadership
- accountability and assurance, and
- strategic engagement

through:

- Agreeing a strategy which supports OHC&AT's ambitions for delivering an excellent education for its current and future pupils/students and OHC&AT's future growth
- Ensuring OHC&AT's strategy provides a framework for setting priorities, implementing and ensuring accountability, monitoring progress in achieving OHC&AT's vision, addressing strategic challenges, managing risk and connects and responds to its pupils/students, parents and carers, and the communities they serve
- Promoting an OHC&AT organisation approach to pupil/student and staff well-being, safeguarding arrangements, and child and adult protection
- Working collectively and collaboratively to bring effective challenge and a diverse range of perspectives for robust decision-making.

Responsibilities of Orchard Hill College or Orchard Hill College Academy Trustees:

1. To attend meetings of the Board and other occasional events arranged by the Orchard Hill College & Academy Trust.
2. To sit on one to two committees of the Board and to attend and participate fully in those meetings, including devoting the necessary time beforehand.
3. To participate actively and constructively in meetings of the Board and the appropriate committees and, in doing so, to assist the Board in its oversight of Orchard Hill College & Academy Trust's activities and effectiveness of management.
4. To take an active interest in special and inclusive education in both school and post-16 educational settings.

5. To abide by the 'Seven Principles of Public Life' and to declare any relevant financial, business and personal interests in accordance with the Register of Interests approved by the Board.
6. To contribute to the strength of the Board by bringing an external perspective and experience to the Board's oversight of Orchard Hill College & Academy Trust but to stop short of giving professional advice.
7. To act as an ambassador for Orchard Hill College & Academy Trust and to foster good relations between the academies, college, and the local communities served by Orchard Hill College & Academy Trust.
8. Always to act in the best interests of Orchard Hill College & Academy Trust and not to speak or vote as if mandated by other persons or bodies.

PERSON SPECIFICATION

Personal Attributes:

- A commitment to special, inclusive and lifelong learning and to the role of Orchard Hill College & Academy Trust within the communities served by the organisation.
- An ability to work positively with others and debate issues, whilst maintaining a constructive atmosphere.
- An ability to adopt a strategic perspective.
- An ability to listen to other viewpoints and express ideas in a clear manner.
- A commitment to the promotion of equal opportunities.

Skills / Experience:

- Management experience, preferably at a strategic level, gained in a medium sized or large organisation.
- Experience of team, partnership or other collaborative working.
- Exposure to a non-executive board or governing body is ideal, though not essential.
- Skills, knowledge, and experience in specialist fields that will add value to the strategic development of Orchard Hill College & Academy Trust. These will be determined by the Board on an annual basis through the undertaking of a Board skills review.

Time Commitment:

- An ability to attend all scheduled meetings, including Board and Committee meetings and events.
- An ability to take part in ad hoc special interest groups that are established by the Board in relation to specific projects.
- A willingness to participate in Trustee induction and ongoing development activities.
- A willingness to take part in induction and other training.

Eligibility:

- Eligibility and fitness to serve as a Trustee will be confirmed via Companies House and the Charities Commission.
- A willingness to declare any financial, business or personal interests which could be perceived as likely to affect judgement in relation to any aspect of the College's business.
- Adherence with Orchard Hill College & Academy Trust's Code of Conduct.